

**THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS**  
**MEETING MINUTES**  
**January 24, 2017**

A special meeting of the Kentucky Board of Ophthalmic Dispensers was conducted January 24, 2017, at the Department of Professional Licensing, 911 Leawood Drive, Frankfort, Kentucky.

**MEMBERS PRESENT**

Granville Smith, Chairman  
Melanie Abner, Secretary  
Dorothy Newberry

**OCCUPATIONS AND PROFESSIONS STAFF**

Jessie Parker, Board Administrator  
Robin Vick, Administrative Supervisor

**MEMBERS ABSENT**

Dr. Jim Luckett

**OFFICE OF THE ATTORNEY GENERAL**

Marcus Jones, Assistant Attorney

**GUESTS**

Debbie Sizemore  
Deborah Alcorn  
Susan Smith  
Cindy Castle  
Curt Duff  
Daryl Montgomery

---

**CALL TO ORDER**

Chairman Smith called the meeting to order at 10:00 a.m.

**MINUTES**

Ms. Newberry made a motion to approve the meeting minutes from the November 16, 2016, meeting. Ms. Abner seconded that motion, and it carried.

**FINANCIAL REPORT**

The Board reviewed the financial reports from the months of November and December 2016. Ms. Abner made a motion to approve the reports. Ms. Newberry seconded the motion, and it carried.

**OCCUPATIONS AND PROFESSIONS REPORT**

Ms. Parker gave the O&P report. Ms. Parker informed the Board that O&P is now the Department of Professional Licensing. Ms. Parker informed the Board members that the online renewal system seems to be working well for licensees. Mr. Smith informed the Board that the licensees were not happy with the system or Ms. Parker.

**BOARD COUNSEL REPORT**

Mr. Jones discussed changing the Board's regulations to accept online renewals. Mr. Jones will be working on drafts of the regulation changes. Mr. Jones informed the Board that the Agency Head will now be approving out-of-state travel.

**COMPLAINTS**

No complaints were reviewed by the Board. The Board requested to know the status of the contract for the investigator.

**OPHTHALMIC INSPECTOR REPORT**

No report.

### **LICENSURE STATUS REPORT**

Ms. Parker reported there are currently 250 Apprentice Ophthalmic Dispensers, 571 active Ophthalmic Dispensers, and 107 Inactive Ophthalmic Dispensers.

### **APPROVAL OF APPRENTICE APPLICATIONS**

Ms. Abner made a motion to approve the following 13 Apprentice Applications:

1. Munford, Geneva; JCPenney's, Louisville
2. Richie, Elizabeth; Wal-Mart, Georgetown
3. Lepper, Tiffany; McClellan & Patrick Eye Care, Bardstown
4. Chenault, Rebekah; LensCrafters, Lexington
5. Lowery, Charles; Eyemart Express, Florence
6. Johnson, Jamie; Target Optical, Florence
7. Larkins, Chelsea; Visionworks, Somerset
8. Tayler, Courtney; America's Best Contacts and Eyeglasses, Florence
9. Mefford, Amanda; Luxottica Retail, Lexington
10. Stanley, Timothy; Walmart Vision Center, Owensboro
11. Bailey, Natasha; LensCrafters, Lexington
12. Gallagher, Jessica; Eyemart Express, Florence
13. Hart, Daniel; Vision Works, Louisville

Ms. Newberry seconded that motion, and it carried.

### **APPROVAL OF OPHTHALMIC DISPENSERS APPLICATIONS**

Ms. Abner made a motion to approve the following Applications for Ophthalmic Dispensers (approved to take the exam):

1. Back, Chad; Korreect Optical, Lexington
2. Holt, Jennifer; Eye Consultants of KY, Bowling Green
3. Hester, Joycie; Kentucky Eye Care, Louisville

Ms. Newberry seconded that motion, and it carried.

### **APPROVAL OF PRACTICAL EXAM APPLICATIONS**

Ms. Abner made a motion to approve the following Applications for Practical Examination:

1. McGinnis, Rachel; Georgetown Eye Care
2. Greene, Timothy; Wal-Mart, Benton

Ms. Newberry seconded that motion, and it carried.

### **APPROVAL OF CONTINUING EDUCATION**

There were two applications for continuing education. Ms. Abner made a motion to approve the application from Vision Expo for half credit; and to deny the application from the Online Institute. Ms. Newberry seconded the motion, and it carried.

### **ADDITIONAL BUSINESS**

The Board reviewed the audited renewals that were received by apprentices not supervised by a licensee under this Board, and Ophthalmic Dispensers. Six audits were reviewed. Ms. Abner made a motion to approve all six.

1. Gray, Teresa; Wal-Mart, Glasgow
2. Holland, Elizabeth (applied to inactive, was selected for an audit)
3. Jakel, Deborah; Love and Warden Eyecare, Bowling Green
4. White, Krista; Smith Optical, Bowling Green
5. Musick, Nathan; Ditto & Musick, Nicholasville
6. Scott, Anna; Wal-Mart, Central City

Ms. Newberry seconded the motion, and it carried.

The Board discussed the Reinstatement Form and the CE requirement.

The Board reviewed the correspondence from Apprentices requesting an extension to their license. Ms. Abner made a motion to allow Susan Armstrong, Debra Alcorn, Stephanie Rehnborg, Shana Roberts, Shawna Cornette, Sherri Taylor, Chad Back, and Lakisha Washington. Ms. Newberry seconded the motion, and it carried.

The Board discussed the current and upcoming Board vacancies.

The Board reviewed correspondence from Jim Morris concerning the North Carolina examinations.

The Board reviewed correspondence from Eyemart Express.

### **APPROVAL OF TRAVEL AND PER DIEM**

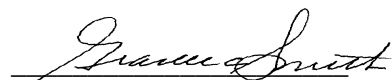
Ms. Abner made a motion to approve travel and per diem for members that attended today's meeting. Ms. Newberry seconded that motion and it carried.

### **NEXT MEETING**

The Board will meet again on Wednesday, January 18, 2017, at the Office of Occupations and Professions. The Applications Committee will meet prior, at 9:30 a.m.

### **ADJOURNMENT**

Ms. Abner made a motion to adjourn the meeting at 12:03 pm. Ms. Newberry seconded the motion and it carried.



Granville Smith, Chairman